



(Accounting, Secretarial and Taxation Services)

INCORPORATION OF A LIMITED COMPANY IN HONG KONG

註冊香港有限公司表格

A) CONTACT PERSON/聯絡人

B) Name (Eng): _____ (姓名): _____

Tel No.(電話): _____ Fax No.(傳真): _____

E-mail (電郵): _____

Address (公司地址): _____

C) PROPOSED COMPANY NAME /公司名稱選擇

	Company Name (English)	公司中文名稱
1 st choice 第一選擇		
2 nd choice 第二選擇		
3 rd choice 第三選擇		

Nature (業務性質): _____

Address (註冊地址)*: _____

* The Hong Kong Law stated that the registered office must be in Hong Kong. 註冊地址必須位於香港。

D) SHARES 股本

Authorized Share Capital 註冊資本:

BASIC 基本*(HK\$10,000 divided into 10,000 shares of face value of \$1 each)
預設基本註冊資本為 HK\$10,000 分作 10,000 股，每股面值 HK\$1.00

OTHER 其他 (HK\$ _____ divided into _____ shares of face value of \$ _____ each)
註冊資本為 HK\$ _____ 分作 _____ 股，每股面值 HK\$1.00

Issued Share Capital 發行股數:



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HK\$ _____ divided into _____ shares of face value of \$1 each)
HK\$ _____ 分作 _____ 股，每股面值 HK\$1.00

- * The default authorized share capital for a company is \$10,000. \$1 dollar will be charged for every additional \$1,000 authorized share capital as a capital tax by the Hong Kong government. The max amount of tax collected will be \$30,000.

預設註冊資本為 HK\$10,000 分作 10,000 股，每股面值 HK\$1.00。如註冊資本多於 HK\$10,000。每增加 HK\$1,000 需要繳納 HK\$1 於香港政府作為股本稅。上限為 HK\$30,000。

E) DIRECTORS & SHAREHOLDERS 股東及董事資料

1. Position: Directors 董事
 Shareholders 股東(No of shares held/持股數目: _____)
Name (English): _____ (中文姓名): _____
Tel No.(電話): _____ Fax No.(傳真): _____
E-mail(電郵): _____
ID /Passport/Company CI No 身份証/護照/公司號碼: _____
Issued Country 簽發國家: _____ Nationality 國籍: _____
Residential Address 住址: _____

2. Position: Directors 董事
 Shareholders 股東(No of shares held/持股數目: _____)
Name (English): _____ (中文姓名): _____
Tel No.(電話): _____ Fax No.(傳真): _____
E-mail(電郵): _____
ID /Passport/Company CI No 身份証/護照/公司號碼: _____
Issued Country 簽發國家: _____ Nationality 國籍: _____
Residential Address 住址: _____

3. Position: Directors 董事
 Shareholders 股東(No of shares held/持股數目: _____)
Name (English): _____ (中文姓名): _____
Tel No.(電話): _____ Fax No.(傳真): _____
E-mail(電郵): _____
ID /Passport/Company CI No 身份証/護照/公司號碼: _____



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Issued Country 簽發國家: _____ Nationality 國籍: _____

Residential Address 住址: _____

F) COMPANY SECRETARY 公司秘書*

(For using Amax's company secretary service, please leave it blank) 如欲使用本公司之秘書服務, 則無需填寫此項

Name (English): _____ (中文姓名): _____

Tel No.(電話): _____ Fax No.(傳真): _____

E-mail(電郵): _____

ID /Passport/Company CI No 身份証/護照/公司號碼: _____

Issued Country 簽發國家: _____

Address 地址: _____

*	The Hong Kong Law stated that there must be a Secretary and at least one Director/Shareholder for a private company incorporated in Hong Kong. The secretary post must not be taken by the same sole Director/Shareholder.
	如公司只有一名董事、該名董事則不能兼任公司秘書一職。

G) DECLARATION 聲明

We hereby certify that the above information provided is true to the best of our knowledge and belief. 我們確認上述資料正確。

Signatures of Directors/Shareholders 董事/股東簽署:

[_____] [_____] [_____]
Director/Shareholder 1 Director/Shareholder 2 Director/Shareholder 3

Date 日期: _____

Signature of Contact Person 聯絡人簽署: _____